



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1. Name of the Institution

KRISHNAGAR WOMEN'S COLLEGE

- Name of the Head of the institution **Dr. Natasa Dasgupta**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **03472252355**
- Mobile No: **9477975330**
- Registered e-mail **kwc.edu@gmail.com**
- Alternate e-mail **iqackwc1958@gmail.com**
- Address **AUROBINDA
SARANI, KRISHNAGAR, NADIA, WEST
BENGAL**
- City/Town **KRISHNAGAR**
- State/UT **WEST BENGAL**
- Pin Code **741101**

2. Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Women**
- Location **Urban**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **KALYANI UNIVERSITY**
- Name of the IQAC Coordinator **SMT.BULU MODAK (31.03.2022)
,DR.MAYA BISWAS (SINHA)
(w.e.f.01.04.2022)**
- Phone No. **03474252355**
- Alternate phone No. **03472252355**
- Mobile **9836113517**
- IQAC e-mail address **iqackwc1958@gmail.com**
- Alternate e-mail address **ndgkwc@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

<https://www.kwc.ac.in/pdf/aqar/AQAR-2020-2021.pdf>

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.kwc.ac.in/pdf/academic-c-calendar/Academic-Calendar-2021-2022.pdf>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	82.5	2005	20/05/2005	19/05/2010
Cycle 2	B+	2.54	2016	02/12/2016	01/02/2021

6.Date of Establishment of IQAC

17/11/2005

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Philosophy	International Yoga Day Celebration	Indian Council of Philosophical Research	21/06/2022	30,000/-

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **Yes**

- If yes, mention the amount **30,000/-**

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. Preparation and uploading of AQAR within stipulated dates.
 2. Seminars and webinars organized on academic topics organized by the various departments of the college: All about Yoga: Health, Happiness and Harmony, Domestic and Sexual Violence - Legal Safeguards.
 3. Introduction of Add on Certificate Courses : (i) Add on certificate course on Women Studies, (ii) Certificate course on Geography of Tourism.
 4. Career Advancement Scheme of teachers and librarian, Online Training Programme on "KOHA - Integrated Library Management System (KOHA-ILMS)
 5. Assessment of academic performance of the students.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Reduction of fee structure to provide financial support to the students in COVID-19, Pandemic situation.	Successfully done
2. Initiatives were taken for CAS of teachers and librarian.	Successfully achieved
3. Introduction of Add on Certificate courses.	Successfully organized
4. Organizing seminars	Successfully organized

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body, Krishnagar Women's College	28/07/2022

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Designation	Principal
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• Location	Urban
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3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.kwc.ac.in/pdf/aqar/AQAR-2020-2021.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.kwc.ac.in/pdf/academic-calendar/Academic-Calendar-2021-2022.pdf				
5.Accreditation Details					
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IQAC		
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13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Governing Body, Krishnagar Women's College	28/07/2022
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
YES	07/02/2023
15. Multidisciplinary / interdisciplinary	
<p>1. Interdisciplinary class was arranged by Department of Geography on "Let's make a better Power Point Presentation: Why and How?"</p> <p>2. Faculties of Physics and Mathematics department took the classes of "IT Skill for Chemist" in Skill Enhancement Course in the department of Chemistry.</p>	
16. Academic bank of credits (ABC):	
Yet not implemented by the affiliating university.	
17. Skill development:	
1. Hands on Training on Power Point Presentation.	

2. Soft skill enhancement training organized by Career Councelling Cell in collaboration with Mahindra Pride.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

1. A National webinar was organized on "Re-thinking Philosophical Understanding of the Concept of Happiness: An Interdisciplinary and Multicultural Approach' by the Department of Philosophy.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

NA

20.Distance education/online education:

NA

Extended Profile

1.Programme

1.1	780
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1437
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	625
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	380
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	35
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	35
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	30
Total number of Classrooms and Seminar halls	
4.2	1830048
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	44
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
The Institution ensures effective curriculum delivery through a	

well-planned and documented process

The institution follows the CBCS Curriculum introduced by the University of Kalyani from the Academic Session 2018-2019 and the Syllabus as designed by the University. At the beginning of each academic session, a well-structured Master Time Table is framed for all the departments following which each department prepares its own routines and circulates among the students of respective departments. Syllabus distribution is done at the departmental level and students are made aware of the syllabus at the very beginning of their class. The HODS have to submit their departmental routines to the Principal and inform her about the completion of syllabus from time to time. To complement the teaching-learning process, invited lectures through online and offline mode are arranged by the departments for the benefit of the students. Power Point presentation, project work, field work, study tours are a regular feature of curriculum delivery. Class tests and Internal Assessments in each Semester are taken to evaluate the progress of the students. Departmental meetings are regularly held to analyze the progress of syllabus and measures to adopt to motivate and guide the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As an affiliated College of University of Kalyani, our College strictly adheres to the Academic Calendar published by the University at the very beginning of each Academic Session. Each department conducts theory and practical classes in strict adherence to the Time Table. In order to enhance the learning capability of the students, teachers of all departments devise their own framework for exposing them to regular class tests, assignments, project work, field studies and paper presentation. Internal Assessments are conducted in each Semester twice as stipulated in the Academic Calendar of the University. Regular class tests help them overcome their shortcomings and slow learners get benefited from this continuous process of evaluation.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://www.kwc.ac.in/pdf/academic-calendar/Academic-Calendar-2021-2022.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

180

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

105

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Institution integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Krishnagar Women's College has adopted the curriculum overview provided by University of Kalyani in 2018. Depending on our resource potentiality, institutional goals and concern towards the students we impart quality education. The university curriculum has been integrated to provide a structured and effective implementation of "crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability". Philosophy Department conducted an One Day State Level Seminar on

"The Justification of Morality as Value in Advaita Vedānta and Mimāṃsā Philosophy" on 30/07/2022. 125 students participated. The department for the Session- 2021-2022 introduced 'Western Ethics' and 'Practical Ethics' to more than forty students. Department of English throughout the six semesters, provides course on issues related to 'Gender', 'Human Values' and Eco-criticism and Eco-Feminism (under 'Environment and Sustainability'), for Honors, G.E or PCC or LCC students. English Department arranged an online lecture on "Colonial Migration to Postcolonial Diaspora" on 16-04-2022, 100 students attended the session which was delivered by Dr Sajaudeen Nijamodeen Chapparban (Assistant Professor), CENTRAL UNIVERSITY OF GUJARAT. Department of Sanskrit, Political Science, Chemistry, Physics, Geography also provide an elaborate scope for the students to have an idea on ethics, gender, sustainability, values etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

589

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above
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File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1291

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

288

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Krishnagar Women's College organizes special programmes to enhance the learning levels of the students in regular intervals. Such type of programmes are dual in nature i.e. programmes for advanced learners and programmes for slow learners. The programmes both for advanced learners and slow learners are based on ICT tools, smart class room, PTT-based teaching and so on. Special care and attention is taken for the slow learners so that they can fare well in the semester-end examinations. Tutorial classes are regularly arranged to serve the purpose. Every teacher of the institution takes necessary and proper steps to cater the needs of the students.

File Description	Documents
Link for additional Information	https://www.kwc.ac.in/index.php?option=com_content&view=article&id=18&Itemid=0
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1437	35

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric teaching shifts the focus from the teacher to the students. It encourages active participation on the part of the

students and requires that they monitor their own thinking. College has adopted following student centric method in all courses.

1.Allow for student choice and autonomy:

Providing project, classroom and homework assignment option, as well as allowing student to design their own seating arrangements.

2.Use open-ended questioning techniques:

Open ended questioning encourages clear communication and provides students with reassurance that their thought and ideas on matter.

3.Tutorial classes:

Each department has kept the provisions of tutorial classes. In science departments students are given various types of problems selected by the concerned teachers to solve in the tutorial classes. In arts departments students are asked to write or discuss on a particular topic as advised by the teacher.

4.Seminar lecture:

Departments also arrange seminar lectures by students in particular topics where the speaker will receive questions from other students as well as teachers.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://www.kwc.ac.in/index.php?option=com_content&view=article&id=18&Itemid=0

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

1. The college has five ICT enabled rooms, A-Block, B- Block, Geography Lab, Physics Lab, Chemistry Lab, Computer Lab, Room No. 6, Room No. 2 and Room No. 18 . Class routines of all departments are adjusted suitably so that the Teachers of each department can avail the computer lab and take class with ICT facilities.
2. Simultaneously teachers used WebEx and Google Meet to take

the online classes.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

35

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

35

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

323.5

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Each department usually conducts two internal assessments for each paper per semester. The date of the internal assessments is usually determined by the concerned department and each department issues notices regarding the mode and dates of the assessments. Usually the first assessment is scheduled after the completion of the half of the syllabus of a paper and the second one is conducted after the whole syllabus is complete maintain a gap of one week from the University semester examination. The mode of assessment may be any one or the combination of the following.

1. Written exam
2. Project work
3. Viva voce
4. Field work
5. Lab Practical
6. Using ICT seminar lecture of the student

7. Assignment**8. Group discussion**

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is an examination committee of the college. The committee looks after any issue related to University examinations as well as internal examinations. So far the committee has not received any grievance worth mentioning regarding the internal assessments. Any queries/ minor disputes (if any) from the students regarding the internal assessments are solved within the concerned department by the teachers.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Teachers and students are aware of the stated Programme and Course Outcomes of the Programmes offered by the institution.

The institution,affiliated to University of Kalyani, follows the Programmes and Courses and the syllabic structure for each Course as framed by the University.At the very beginning of the Academic Session, the College centrally conducts Orientation programme for the newly admitted 1st Semester students to make them aware of the Programme Outcome and Course Outcome. Each department organizes such orientation programmes in order to make the students familiar with the various Core Courses, Generic Elective subjects, Language Core Courses, Skill Enhancement Courses, Discipline Specific Elective Courses and Ability Enhancement Core Courses and the options they can choose. They are made aware of the scope, the

diverse avenues for higher studies and job opportunities in future once they are graduated with the specific course they have opted for. The students are usually provided with printed copies of syllabus by the teachers of the departments. They can have an extensive idea about the Course outcome of each subject of CBCS syllabus from the College website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.kwc.ac.in/index.php?option=com_content&view=article&id=119&Itemid=0
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution ensures the completion of the syllabi structured by University of Kalyani in due time and evaluation of programme-specific outcomes is a continuous process in the existing teaching-learning system. In keeping with the CBCS curricula, students of each semester have to appear at Internal Examinations at regular intervals; they are given assignments and project work after completion of which their progress is evaluated, discussed in the departmental meetings and records are kept. Attainment of Course outcomes and Programme Specific outcomes is finally assessed and evaluated through each End Term Examination conducted by the affiliating University. Students of the Academic Session 2020-2021, a year reeling under the shadows of pandemic, were exposed to online mode of teaching-learning-evaluation system and their progress and performance all are digitally assessed, and the learning outcome is analyzed in the departmental meetings by the faculty members. However, from the last few months of 2021 onwards, online classes and evaluation system have been replaced by offline teaching-learning mode, resulting in comprehensive evaluation of the outcome of the courses.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.kwc.ac.in/index.php?option=com_content&view=article&id=119&Itemid=0

2.6.3 - Pass percentage of Students during the year	
2.6.3.1 - Total number of final year students who passed the university examination during the year	
380	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil
2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
https://www.kwc.ac.in/pdf/sss/KWC-SSS_2021-22.pdf	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year	

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

16

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

10

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Throughout the year our institution organized various social outreach programmes in the neighbouring areas by NSS volunteers. They campaigned in the locality for cleanliness, other health-related issues and engaged the students of a neighbouring primary school in sit-and-draw competition on environmental issues. Health check-up campaign was also arranged by the NSS Unit. The poor students were provided with winter clothes. Besides, online webinar was held in order to sensitize the students on gender discrimination, girl child marriage and female foeticide. The different sub-committees, Kanyasree Club and other cells of the college are solely dedicated to the holistic development of the students, engaging them in surveys in the nearby locality, with a focus on the various social issues. Students enthusiastically participate in the extension activities organized by the NSS and other cells of the College. These activities complement their usual teaching-learning process and inculcate in them a sense of values and empathy for the community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

6

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

380

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipment etc.

The College has an adequate number of classrooms for holding theoretical classes and 10 laboratories for practical classes for Lab-based subjects. Besides there is a Seminar Room equipped with Smart Board, Projector and computers. All the classrooms have the facilities of Wi-Fi and apart from conventional chalk-and-talk method, the teaching-learning process is carried out through using technical tools for audiovisual presentation. Classes are held in the main building and the adjacent Dipti Bose building. Students can enjoy their free time in their Common Room. The College with its garden, spacious playground, a garden of medicinal plants offers a view of beautiful landscape. The College Hostel, renovated lately, can accommodate more than 100 students. A well-stocked automated library equipped with OPAC facilities, reprographic system and spacious Reading Room caters to the demand of the students for borrowing books and having photocopies from pages of books. Laboratories of Science faculty and Geography are ICT enabled. Office is run by licensed software and all transactions are done online. IQAC takes an active role in preparing strategies for ensuring the best way to reach academic goals and fulfilling the vision and mission of the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution, i.e., Krishnagar women's College has adequate as well as good facilities for cultural activities, sports and games (both indoor and outdoor). The college has a huge playground (year of establishment: 1958 C.E.) adjacent to the college building with the area of 3 bighas or 1.857 acres (approx.) where college Annual Sports Meet or any kind of games is held time to time. Not only those, cultural activities viz. Annual Function, Annual Prize

distribution, Freshers' welcome etc. are also performed here. The college has a large Air-Conditioned Seminar Room (at first floor, entitled: Bina Das Memorial Hall) with the seating capacity of one hundred People (near about) where cultural programme, debate-programme etc. are also performed. The room is equipped with a Smart Board and modern Sound System. Yoga camp is also performed in college ground with all kinds of facilities. A new Gymnasium is set up in College Main Building with modern equipment like Walker, Paddle-Cycle, Dumble etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

8

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

Rs. 1355393

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

4.2.1. Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software : KOHA
- Nature of automation (Fully or Partially) : Fully
- Version : 21.11.04.001
- Year of automation : 2022

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-

journals during the year (INR in Lakhs)

238826

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

5

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

There are different IT facilities available in the college. A smart classroom with well-equipped computer lab is available in the college, where students can access computers. The entire college was facilitated with Wi-Fi connectivity. All the departments are provided with computer and other related accessories.

The college has adopted ICT to provide students better experience for understanding of their curriculum. Teachers used ICT for teaching and learning purpose whenever needed. In this year college has got a new seminar hall - Bina Das Memorial Hall equipped with Wi-Fi facility, power point projector and other set up.

Teachers frequently utilized power point presentations for making classroom teaching more effective. Department of chemistry used Cambridge Chem Office software for better learning. Department of

physics frequently used electro-droid circuit diagram software.

Most of the official work is performed using ICT. CCTV is installed in the college campus. The college frequently updates the following IT facilities:

- Computer is formatted on regular basis.
- Anti-virus is routinely updated in computer.
- College website is regularly maintained by Aidni Infotech.com

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

44

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

Rs. 3158564

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College is run by a Governing Body entrusted with the task of framing policies for various infrastructural developmental projects. For constructional works and infrastructural facilities, the institution receives fund from Higher Education Department and undertakes the job after the approval of Finance Sub-Committee and Governing Body. To maintain transparency tenders/quotations are invited. Constructional works and electrical works funded by Higher Education Department are handed over to P.W.D. and Government Electrical agency. Laboratories of the Science faculty and Geography are well-equipped and the regular upkeep of the stock, computers, instruments and chemicals is entrusted with the Laboratory Assistants and the HODs make sure that everything is well maintained. The central library of the College is automated with KOHA, equipped with well-stocked books, computers, reprographic service along with a spacious Reading Room.. Librarians maintain Accession Register for record keeping. Pest management is regularly done for preservation and conservation of books. The playground of the College is well maintained by the support staff. NSS Volunteers, the Housekeeping and Gardening Committee take utmost care to make the Campus look clean and green. The IQAC of the College takes care that the physical, academic and support facilities of the institution are well maintained.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.kwc.ac.in/index.php?option=com_content&view=article&id=122&Itemid=0

STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
1139	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
0	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to institutional website	https://www.kwc.ac.in
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

98

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

141

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

121

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

7

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students' representation on various bodies as per established norms)

The institution usually has an elected students' union, but following a directive issued by the Higher Education Department, Govt. of West Bengal, and the election of the students' union remained postponed after the tenure of the last elected union. Therefore presently, the college has no structured student

council/ union. However the college has made the following decisions unanimously in a Teachers' Council Meeting to ensure students' representations in various co-curricular, extracurricular and administrative bodies.

1. All Head of the Departments will select at least one student, depending on performance and presence of the student in the class.

2. The list of such students, after being endorsed by the Principal of the College, will be preserved by the Secretary of the Teachers' Council.

3. Various Committees of the institution while arranging any programme (Sports, seminars, cultural etc.) will involve the students from the list mentioned above in decision making as well as in active participation in conducting the event.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

350

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Though we have no registered Alumni Association yet there is an alumni committee in our college. This year an initiative is taken by the member of the committee to form a registered association named "DIPTI KRISHNAGAR WOMEN'S COLLEGE ALUMNI ASSOCIATION". Every year alumni meet is held here. The alumni gathering is a great success due to the enthusiastic participation of ex-students. Generally the programme is organised on Sunday keeping in mind the professional engagements of the alumni. The alumni committee comprising some teachers of the college, organises the schedule of the day's event starting with a cultural programme by the current students, interactive sessions with students to be followed by lunch. The alumni is warmly welcomed by the present students and felicitated with a bouquet of flowers. The present students of our college organise a short performance which includes recitation, music and dance programme. The alumni shares their memories of college days. It is a fun filled exchange of old memories and sharing of present experiences. The present students are benefitted much from the advice given by their seniors.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Krishnagar Women's College is committed to nurturing women who can be equipped to be world citizens capable enough to celebrate

diversity in all its joyous vibrancy. It sensitizes students to become creative and responsible citizens and how it can be applied in a rural and semi urban setup to improve the lives and livelihood of the local populace. KWC sees its students as women who would recognize challenges as opportunities and not limitations. The Management of the Institution hopes that the students would enter the professional world or the arena of higher education with a lot of academic and professional competence, empowered enough to shatter inhibitory glass ceilings and resist gender discriminations at every level of life. Our focus is to optimize their intellectual potential, nurture social responsibility and encourage creative expressions. Our college believes in inclusive humanism and seeks to create citizens firmly rooted in their local traditions yet capable enough to smoothly function in a neo-global democratic setup. The stated mission of Krishnagar Women's College is to:

- Develop Conscious Citizens with Analytical abilities
- To make students self-aware and encourage them to embrace the ideals of social justice, equity and inclusivity.
- Sustain democratic spaces for Creative Explorations

File Description	Documents
Paste link for additional information	https://www.kwc.ac.in/index.php?option=com_content&view=article&id=3&Itemid=0
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The real touchstone of excellence at Krishnagar Women's College is its emphasis on democratic decision-making. It follows decentralization and participatory management in all its activities through a well-established 'committee system' which includes the Academic Committees, the Sports Committee, the IQAC and the Teachers' Council among others as the major stakeholders. With the committees in place, the Governing Body at the helm and decentralized decision making at all levels, viz. departmental level, student level, curricular and extracurricular society level, every member of the community feels empowered. In terms of decentralization, all committees have evolved over time in accordance to NAAC Peer Team recommendations and go through a process of elections and nominations. A gender sensitization

committee, anti-ragging committee and Internal Complaints Committee have been initiated to provide a safe working ambience. Empowered committees like finance, budget and purchase works to aid and support the Bursar and Principal in financial matters. Both the career counseling cell and various societies for student activities like literary club, magazine committee, etc are working through a decentralized mode. A very conscious effort is being made by the Principal/Teacher-in-Charge where she takes no decisions in isolation, but believes in "collective wisdom" emerging from decentralized participation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic/perspective plan is effectively deployed.

Being an affiliated college under the University of Kalyani, the institution has to follow the rules and regulations of the University, Higher Education Department and UGC. However, the College frames its own policies regarding teaching-learning system and other related matters. IQAC has an important role to execute the institutional strategies in consultation with the different departments of the College. Regular departmental meetings are held a report of which is to be submitted to IQAC The institution has its own strategic plan to conduct admission which is completely online. Admission software was purchased with facilities like online payment gateway, publication of merit list, counseling, admission, issue of cancellation certificate and University registration. Admission process was not affected by the pandemic which continued to affect life upto the first few months of 2021.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Krishnagar Women's College, affiliated to University of Kalyani and being a State -aided College, functions through the office of the Principal, the Governing Body being at the helm of the administration .One of the important institutional bodies is IQAC that operates throughout the year for creating a learner-centric environment by setting parameters for quality enhancement, devising plans and strategies for the fulfillment of the Vision and Mission of the institution and for attaining a holistic academic and administrative excellence. The Head of the Institution implements those strategies and plan of action through Governing Body, Finance Sub-Committee, Purchase and Tender Sub-committee and Bursar. The dissemination of work and various programmes are done through the various GB-approved Committees, like Academic sub-Committee, NSS, Career Counseling Cell, and a number of other committees the Conveners of which are actively engaged in chalking out plans and proposals for the institutional growth. Teachers' Council plays an important role in all the academic administration of the College. Non-teaching employees of the College are entrusted with all the official jobs, student-related matters, maintaining records and related works. As for appointment, both the teaching staff and Librarians are appointed by the Governing Body on being recommended by the West Bengal College Service Commission and they are guided by the West Bengal Service Security Act.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institution has effective welfare measures for teaching and non-teaching staff.

Both the full-time teaching and non-teaching staff of the College are under Grant-in-Aid scheme of the State Government and salary is disbursed through HRMS. As part of welfare measures, the employees are entitled to refundable and non-refundable loan facility from General Provident Fund . Apart from that, they can avail loan from Employees Co-operative Credit Society Limited at a minimum interest. The loan amount, both the principal and interest, is deducted every month from their salary. They are also eligible to receive the benefit of West Bengal Health Scheme to meet Medical Expenses for self and other members of the family. Women employees are entitled to enjoy full-pay Maternity Leave for six months and Child Care Leave as approved by the Government. Encashment of Earned Leave for 300 days at the time of

superannuation and gratuity as per Government rules are two other welfare measures that the institution ensures at the time of their superannuation. Casual non-teaching staff like generator operator, pump operator, gardener, are given extra allowances. They are also given puja bonus from the College

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

It is mandatory for the Teaching Staff as well as the Librarians of Krishnagar Women's College to sign in the Attendance Register regularly, mentioning the time of arrival, departure, number of classes, both theoretical and practical, allotted and taken, other

activities in addition to the regular teaching schedule, holidays and leave of absence. Besides, bio-metric attendance is also mandatory for the staff. The Attendance Register is regularly countersigned by the Head of the Institution. It helps the teachers to prepare their Self -Appraisal Forms month-wise and yearly report is submitted to IQAC to be checked and signed by the Coordinator. This practice of preparing Performance Based Appraisal System helps the teachers get promotion to the next higher scale from the Higher Education Department.

The Non-teaching Staff of the College also maintains Attendance Register that serves the purpose of record keeping. It is also duly countersigned by the Head of the Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

External financial audit is done regularly by the institution. But, External Financial Audit or internal financial audit of any kind has not been done yet for the Financial Year 2021-22. So far, External and Internal Financial audits have been done up to Financial year 2019-20. Auditors who are all Chartered Accountants have been appointed by the Dept. of Higher Education, Govt. of West Bengal to carry out external financial audit in the institution. They checked and verified all the balance sheet, income and expenditure account and different books of accounts as maintained by the Institution. Auditors gave their notes on accounts for the financial year 2019-20 of the Institution and Audited Statements for the Financial Year 2019-20 reflecting the Accounts of the Institution have been kept and maintained. After that the Institution complies on that given notes by taking appropriate and necessary steps, so that, objections arise in the auditor's report can be resolved and settled.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

100000

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution received fund from UGC and Higher Education Department for infrastructural development and other financial expenses. The fund is utilized for the purpose for which it has been allocated. The institution earns interest from Fixed deposited to which is utilized for Salary of Temporary Staff. Funds collected from Admission Fees and Developmental Fees from the students. These funds are spent to meet the Laboratory expenses, Office Expenses, Electricity bills and Internet connections. 50% of Tuition Fees have to be submitted to Higher Education Department and the rest of the amount is utilized for academic purpose, like Invited Lecture remuneration, seminars and Project work/ Field work undertaken by the students.

The expenses for college security staff are monthly borne by Kanyashree University, which runs several of its courses in the college premises. Besides, funds generated from selling fruits of the trees in the college premises are made best use of for the purpose of campus cleaning. Renovation of PH Toilet has been done with the financial assistance from NGO like P.C. Chandra Group.

Finally, The Festival Fees collected from the students are spent / utilized for Ananda Bhoj for all students which is annually a marked feature of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In keeping with the guidelines and parameters of NAAC and the mission and vision of the College, IQAC has taken initiatives to impart holistic and value-based education among the learners. IQAC makes all efforts to monitor all academic, cultural, extension activities of the institution carried out by different sub-committees and takes care that everything is well documented. Post-Covid, the departments are busy with activities like study-tours, Heritage Walk, invited lectures by eminent speakers in blended mode, field survey and other outreach programmes conducted by NSS. Initiatives have been taken for office automation and library automation with OPAC facilities for the stakeholders. The two most important initiatives undertaken and institutionalized by IQAC are conducting a 32-hour long Add-on Certificate Courses, one on Women's Studies, for the students of our College and those of Kanyasree University and another on Geography of Tourism organized by the Department of Geography. Added to these skill-oriented programmes like Employability Training Programme in collaboration with Mahindra Pride Classroom and teaching students the method of power point presentation, again an initiative of the Department of Geography. The 36-hour-long offline session on Employability Training Programme aims to help students overcome their fear of speaking English, instill confidence in them and increase their employability quotient.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Post Covid we haven't given up our endeavour to impart education through online mode. The major reform brought about during this time has been to take education beyond the close space of the classroom. In addition to chalk and duster method, online classes have been regularly organized for the students. Student's seminar or academic talks were organised to embellish the curriculum grasp. E- contents and materials have been passed on through WhatsApp groups or Google classroom. Continuous assessments in the form of quizzes or presentations have been taken via Google classroom. Even mentor- mentee meets have been organised to promote the academic and overall holistic growth of each and every students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Krishnagar Women's College has a dedicated Internal Complaints Committee to focus on gender equity and sensitize all stakeholders on the issues for the promotion of gender equity. The Committee arranges invited talks and webinars to address the issues of inequalities suffered by all sections of society-irrespective of gendered identity. During the Academic Session 2021-2022, the College has organized a host of events addressing gender related issues through its different committees and cells. Gender sensitization has been incorporated in the co-curricular activities of the students. NSS Unit of the College organized a webinar on National Girl Child Day on 23rd January which highlighted the issues of female foeticide, gender discrimination and gender equity. On February 2022, the Internal Complaints Committee organized a Legal Awareness Camp in which the speakers from Judiciary encouraged the students to shake off their vulnerability by challenging the oppressive system that subdues the women in every sphere of life. Deployment of security guards for 24 hours and installation of CC TV cameras in the entire campus ensure the safety and security of girl students and women employees. A spacious Common Room is allotted for the girls; separate toilets with the facilities of sanitary vending machines are provided to them. Women employees are engaged by the College to look after the Hostel inmates. In every possible way, the College has adopted all measures to create a breathing space for all free from gender bias.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	1. CCTV surveillance for safety and security , 2.Counseling facilities , 3.Separate common room and wash rooms

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-

D. Any 1 of the above

**based energy conservation Use of LED bulbs/
power efficient equipment**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: 1. To reduce waste at institute, students and staff are educated on proper waste management practices through lectures, advertisement on notice boards, displaying slogan boards in the campus. 2. Waste is collected on a daily basis from various sources and is separated as dry and wet waste. 3. Colour coded dustbins are used for different types of wastes. Green for wet and blue for solid waste. 4. Daily garbage is collected by housekeeping personnel. Waste material like plastic, papers etc. are collected and sold out to scrap vendor from time to time.

Liquid waste management: 1. The waste chemicals mixed water from laboratory passes through concealed pipe line into soak pit. 2. Liquids are diluted by getting mixed with the washroom and toilet liquid wastes in to the common drainage.

E-waste management 1. The E-waste collected is stored in store room and disposed every year accordingly. 2. The buyback system is followed for pharmacology rotating drums beyond repairable conditions. Empty toners, cartridges, outdated computers and electronic items are sold as scrap to ensure their safe recycling. 1. Old monitors and CPUs are repaired by our technician and reused.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	E. None of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants 	B. Any 3 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Krishnagar Women's College embraces all irrespective of caste, creed, race, religion and language and avoids anything that fosters the sense of any 'otherness'. The classes, library, playgrounds and excursion see a mix of students from various strata of the society. However, their diverse backgrounds do not

hinder their uniform sense of belongingness to this college. Various cultural programme held in college display the talents from diverse cultures together—the dance-dramas, musical fusions, recitation etc. performed by the students. Apart from programmes organized by cultural sub-committee, International Mother-Language day, Teachers' Day, freshers' welcome, Sharod-utsav, Basanta-utsav were also celebrated by various departments to embrace harmony and tolerance towards culture, regional, linguistic, communal socio-economic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every year Krishnagar Women's College observes Republic Day (Blended Mode), Independence Day, Netaji Jayanti. All the students, teaching and non-teaching staffs are actively participated in the above-mentioned programmes. In this regard "Constitution Day" (26.11.2021) is also observed by Political science department, Krishnagar Women's College. Students of Political science department and interested students of the college participated in the programme.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers,

D. Any 1 of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates and organizes National and International commemorative events and festivals.

- National Independence Day (15th August 2021) at college premises by flag hoisting and speech on the contribution of our freedom fighters.
- National Republic Day(26th January 2022) celebrated with flag hoisting and speech about the importance of our constitution.
- National Girl Child Day(30th January,2022.) NSS unit organized an event on National Girl Child Day to spread an awareness to save our girl child .
- National Science Day (28th February 2022.) All the science departments organized presentation (Poster & ppt), demonstration and exhibition of various scientific facts and models to create the awareness of science in everyday life.
- International Mother Language Day (21st February, 2022) .Department of Bengali organized a cultural programme on

21st February to celebrate International Mother Language Day.

- International Women's Day (8th March 2022.) To celebrate womanhood our institution organizes an event sponsored by Ankit Hyundai, Krishnagar at the college.
- To celebrate International Yoga Day(21st June,2022), Philosophy Department organized a state level seminar on "All about Yoga: Health, Happiness and Harmony" in collaboration with IQAC, Krishnagar Women's College, Sponsored by Indian Council of Philosophical research, New Delhi.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1 :Relief Extended to the Students through Extension of Various Programmes during COVID Pandemic

Health related activities for wellness for all in COVID pandemic period and to relieve financial constrain by reducing fee structure of students.

Objectives :

1. To conduct online awareness programme on Covid 19.
2. To conduct health checkup and psychological counseling.
3. To conduct COVID 19 vaccination programme.
4. To relieve financial constrain by reducing fee structure of students for pandemic situation.

The Context

In the wake of COVID Pandemic from March 2020, fear and anxiety grievied all cross-sections of the people throughout the country as

happened in other countries of the World. To alleviate our students from the fear, our college responded to the situation with various programmes to strengthen the mental fabric of the students so that they could not move away from academic pursuits in depression.

Best Practice 2: Social awareness initiatives and community based outreach programmes by N.S.S. Unit.

Objectives:

Making the local residents aware of the importance of education for girl child. Through various social activities carried out at an under privileged locality near the College Campus - Nicher Para, created an unique and unprecedented bond with the marginalized section of society.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College began its journey 65 years back with the mission and vision of imparting education for the holistic development and empowerment of the girl students, mainly refugees from the then East Pakistan, and since then it has never stopped trying seeking new avenues to fulfill its goal. Post-Covid, the College has initiated a series of efforts to supplement the conventional chalk-and-talk method of learning and equip the students with facilities that are intended to bring out the best in them and fulfil their potential. With a view to enhance their classroom experience, the institution has insisted on ICT -based teaching method; Career Counselling Cell conducts 30-hour sessions to equip learners with the skills and inputs required to enhance their employability in the job market .Since the main thrust is imparting education, all efforts have been taken to equip them with books, journals and other resources through a fully automated library with facilities like INFLIBNET, OPAC, and a reprographic centre. Laboratories of Science Departments and a Computer Laboratory add to the

theoretical knowledge of the students. The various cells and committees work throughout the year to focus on the socio-cultural events that contribute to shaping them into socially responsible citizens.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Future Plan of Action

- To seek fund from Higher Education Department for the completion of the Hostel Building .
- To start new courses like Education and Physical Education for which necessary permission has already been sought in the coming academic year.
- To construct motorable pathway and renovate the Hostel Gate.
- To continue the Add-on Certificate Courses.
- To organize State Level and National Level Seminars on interdisciplinary subjects.
- To ensure digitization of official documents.
- To undertake more collaborative efforts with the institutions with which MOU have been signed.
- To seek fund for the construction of a gymnasium and a yoga centre.
- To equip the library with more books.
- To ensure subscription of UGC enlisted journals.
- To arrange training for Non-teaching staff of the College.
- The institution plans to seek permission from the Higher Education Department for creation of new posts for teachers for several departments.